

APPLICATION FORM

1. Purpose of visit to Japan		Photo
Presentation at an international conference Conducting research		
2. Personal information		Write full name on back of photograph
(1) Name _____/_____ (Surname) (First name and initials)		
(2) Date of birth _____ Place of Birth _____ (Month) (Day) (Year)		(3) Sex Male Female
(5) Home address _____ Tel. _____ Fax. _____		(4) Nationality
(6) Work address _____ E-mail _____ Name of institute _____ Department _____ Position _____ Address _____ Tel. (ext. no.) _____ Fax. _____		
(7) Mailing address: Home address Work address		
(8) Point of departure for Japan:		
(9) Expected duration of visit (from-to) :		
(10) Amount of assistance required : Yen		

(11) University or College degrees obtained :

<u>Dates</u>	<u>Institute</u>	<u>Specialty</u>	<u>Degrees obtained</u>

(12) Work experience

<u>Duration</u>	<u>Organization</u>	<u>Position</u>	<u>Location</u>

(13) Have you visited Japan previously?

Yes		No
<u>Duration</u>	<u>Purpose</u>	<u>Location(s) or Organization(s)</u>

(14) Have you applied to other organizations for financial support?

Yes	No
Organization(s) _____	
Date of notification of the results: _____ / _____ (Month) (Day)	

(15) Attached documents

- List of research activities
- Copy of call for papers
- Copy of acceptance of paper or an invitation letter
- Letter of recommendation (A)—from home institute
- Letter of recommendation (B)—from Japanese chairman of international conference or host scientist
- Other ()

(Applicants wishing to conduct research should fill in Section 4)

3. Purpose of presentation at the international conference
(1) Name of the conference:
(2) Venue:
(3) Duration: (Month/Day/Year)
(4) Sponsor(s):
(5) Research field:
(6) Title of research paper:
(7) Outline of paper to be presented

(8) Co-authors in sequence (including applicant)

1. _____ 2. _____

3. _____ 4. _____

(9) Theme of the conference

(URL of the conference http:// _____)

(10) Purpose of participation, and its importance relative to the field**(11) Assessment of paper for the conference**

Full paper

Short paper (Extended abstract) (_____ pages)

Summary (Abstract) (_____ words)

Other (_____)

(12) Mode of presentation at the conference

Full paper

Short paper (Extended abstract)

Poster session

Other (_____)

(13) Names of organizations to be visited

I hereby certify that what has been written above is true

Date _____ Signature _____

(Applicants wishing to present at an international conference should fill in Section 3)

4. Purpose of conducting research visit to Japan**(1) Purpose and background information****(2) Host scientist in Japan**

Name in full

Institute

Department

Position

Work address

E-mail

Tel.

 Fax.

(3) Research field**(4) Research topic**

(5) Outline of research to be conducted in Japan

(6) Names of organizations to be visited

I hereby certify that what has been written above is true

Date _____ Signature _____